

## Adding a Google calendar to your iPhone or iPad

Find the **Settings** icon on your iPhone / iPad.

Tap the "**Settings**" icon, then scroll down and select (tap) "**Mail, Contacts, Calendars**" in the left column of the display.

In the right pane, tap "**Add Account**"

On the list of providers, tap "**Other**" (the last entry on the list).

On the next dialog, tap the "**Add Subscribed Calendar**" option, fill in the Google Calendar URL in the Server box, in this case:

<https://www.google.com/calendar/ical/kofcbcyukon%40gmail.com/public/basic.ics>

and tap "**Next**". Change any settings you see fit, such as entering a suitable name for the calendar, before saving the calendar. You do not need a username or password.

Find and open the Calendar app.

At the bottom of the screen, tap "**Calendars**". A list of calendars will be displayed. At the top of the list there are two red lettered options – Edit, and Done. Tap "**Edit**".

Scroll down to the "Subscribed" section and you should see the Knights of Columbus BC & Yukon calendar listed there. Tap the calendar to select it – a check mark should appear to the left of the name, and tap the **i** symbol to the right of the name to choose a colour.

Tap "**Done**" at the top right of the pop up list and the calendar entrees should be displayed with coloured dots alongside them.